

**Pickleball Meeting Minutes  
Wednesday October 19, 2016  
Meadowridge Library, Madison, WI**

These meeting minutes will generally follow the order of the agenda that was prepared and distributed prior to the meeting (copies available at meeting). Agenda items are shown in **bold** letters.

Meeting started at 6pm and adjourned at 7:10pm

Approximate attendance: 32

**SUMMARY of ACTIONS TAKEN:**

- (1) CAPA board members approved.
- (2) By-laws approved.
- (3) Some committees formed.

**SUMMARY of FOLLOW-UP NEEDED:**

- (1) Potential changes to by-laws.
- (2) Set up CAPA checking/savings account.
- (3) Further development of 501 (c ) (7) status.
- (4) Establish additional committees.

**Greetings and Introductions** - Rico Goedjen opened the meeting with a brief overview of the purpose of this meeting. He explained the possible benefits of having an organized group to promote pickleball as a sport for all ages, work with advocates from other communities in the area to share playing schedules and other information, provide potential training and rating opportunities, and the largest benefit being to provide a focused voice for pickleball within the City of Madison.

Rico briefly discussed the previous meeting held on September 21<sup>st</sup>, Monroe Street Library, where draft by-laws were reviewed by attendees as well as the development of potential interim board members. The attendees agreed to call themselves the Capital Area Pickleball Association (CAPA).

After the September 21<sup>st</sup> meeting, the by-laws were revised and interim board members identified as follows: Pres. - Rico Goedjen; VP - Joe Carter; Sec'y - Pat Fleming; Treas. - Warren Luehring; At-large - Mike Barone, Karen Jerg, and Joe Sokal. As stated in the by-laws, there is a preference for at least two board members to be from outside the City of Madison.

Rico asked if there were any questions - hearing none - he proceeded into the interim board report.

## **Interim Board Report**

- A. Sequence of Formation Steps** - These are topics discussed/addressed in the formation of CAPA.

1. **Establish annual dues at \$10. per person (Fiscal year ends 8.31.2017)** - Approximately 17 member application and fees were received prior to this meeting. Nearly all attendees submitted applications and fees at the meeting.
2. **Gather membership forms and payments to establish voting privileges.** - Those at the meeting who submitted member applications and fees were eligible to vote for officers and at-large board members.
3. **Conduct election of Officers and Board** - CAPA members voted on the board members.
  - a. **Slate as proposed by interim board:** Pres. - Rico Goedjen; VP - Joe Carter; Sec'y - Pat Fleming; Treas. - Warren Luehring; At Large - Mike Barone, Karen Jerg, Joe Sokal.
  - b. **Nominations from the floor** - there were no nominations from the floor.
  - c. **Hold election** - CAPA Members unanimously approved of all interim board members for the first term. They will have term limits defined in the bylaws.
4. **By-laws** - considerable time spent discussing
  - a. **Questions/Amendments** - Two significant questions/topics were briefly discussed that will require some follow-up:
    - (1) Suggestion that the officers have staggered term limits to better allow for continuity, consistency and institutional knowledge to stay with the association. Perhaps the president and treasurer could be 2 year terms, VP and secretary could be 1 year, for the 3 at-large board member perhaps 1 could be 1 year and the other 2 could be 2 years. Another suggestion was to "ladder" the positions such that the secretary would become the VP, the VP could become the president, the president could become an at-large member. This will be discussed by the board and recommended changes will be made to amend the by-laws.
    - (2) Suggestion that the Association should be a non-profit organization such as a 501 (c) (7). This process has been started by Warren getting a federal ID number from the bank that is chosen for the Association checking/savings account.
  - b. **Vote on adoption** - CAPA members unanimously approved the by-laws.
5. **Appointment of Committee Chairs**
  - a. **Membership Committee** - Judy Cornelius to chair and Jan Carter as co-chair.
  - b. **Publicity/newsletter/Facebook page/website** -
    - (1) No newsletter volunteers identified.
    - (2) Facebook development chair is KaSandra Gehrke, not sure about other members.

- (3) Website development chair is Joe Carter, KaSandra offered to assist. Joe has completed a good draft of the website to include many links to other useful websites, pickleball court locations in and around Madison as well as other Wisconsin city locations that have pickleball accommodations.. Since the meeting Joe has sent out a link to the CAPA website and asked for review and comments.
- c. Tournaments/Lessons/Ratings** - No tournaments scheduled.
- (1) KaSandra Gehrke offered to help with tournament organization. Karen Jerg also has some experience setting up tournaments.
  - (2) KaSandra offered to chair the lessons committee. Mike Barone and Mike Wissen offered to be members.
  - (3) KaSandra offered to chair the rating committee. Mike Barone and Mike Wissen offered to be members.
- d. Court Schedules/Administration** - No volunteers identified at meeting.

**Other Business -**

- (1) Need to develop a lost and found committee.
- (2) Rico asked folks traveling to other areas of the country to bring back ideas that may be helpful for CAPA as well.

Next member meeting tentatively scheduled for next spring, April or May.

Minutes submitted by Pat Fleming and reviewed by Jill Goedjen.